

**“IORA Trainer’s training programme on Marine Aquaculture”, 2-3 May, 2016 in  
Antananarivo, Madagascar**

**ADMINISTRATIVE ARRANGEMENTS**

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Dear Delegate,

We look forward to welcoming you to the Indian Ocean Rim Association (IORA) Trainer's training programme on Marine Aquaculture, which will be held on 2-3 May 2016 in Antananarivo, Madagascar.

Please find below information related to the logistics of the event. Should you have any questions, please do not hesitate to contact Dr. Sadally or Mrs Saumtally, of which the contact details are given below.

Dr. Shamimtaz Sadally  
Coordinator (Policy & Blue Economy)  
IORA Secretariat  
Email: [sadally.shamimtaz@iora.net](mailto:sadally.shamimtaz@iora.net)

Mrs. Samima Saumtally  
Executive Secretary  
IORA Secretariat  
Tel: 002304541717  
Email: [hq@iora.net](mailto:hq@iora.net)

**1. Venue and dates of the Meeting**

The meeting will be held at Ibis Hotel, Antananarivo, Madagascar, on 2-3 May 2016.

**2. Registration**

Participants contact details, copy of passport and passport size photograph to be sent to the IORA Secretariat Email: [hq@iora.net](mailto:hq@iora.net), cced to: [sadally.shamimtaz@iora.net](mailto:sadally.shamimtaz@iora.net); [sajid.mallamhassam@iora.net](mailto:sajid.mallamhassam@iora.net) to complete the Registration.

The IORA Secretariat will arrange booking of the air fares and hotels.

**3. Hospitality**

Full hospitality will be extended to one participant from each Member States (except high income countries; Australia, Singapore, and UAE only local hospitality).

Full hospitality will cover air ticket, hotel accommodation (3 nights), transport to and from the airport, and selected meals during the meeting.

All other costs will be the private responsibility of participants and will need to be settled with the hotel before checking out.

**4. Transportation**

Airport transfers will be provided to delegates. (30-40 minutes from Ivato International Airport to hotel)

## **6. Attire**

Business attire is suggested for the meeting.

## **7. Accommodation**

The delegates will be staying at the Ibis Hotel, Antananarivo, Madagascar.

## **8. Entry Visa Procedures**

All foreign visitors to the Republic of Madagascar require entry visas. Delegates will obtain a visa upon arrival at the airport in Antananarivo, provided the visitor's passport is valid for at least 6 months beyond the last day of the intended stay in Madagascar, and provided the visitor carries an airline-issued ticket or passenger receipt confirming the visitor's intention to leave Madagascar within 90 days.

For participants holding official passport or diplomatic passport, the Malagasy Ministry of Foreign affairs can deliver courtesy visa (free of charge).

Visitors from Union of Comoros should obtain a visa before their arrival in Madagascar at the local Malagasy Consular.

## **9. Medical requirements**

Yellow fever vaccination Certificate is required for visitors who stayed the last six (06) days in infected countries.

## **10. Other Information**

### **Languages**

The official languages of Madagascar are Malagasy and French. English will be the main working language during the training programme.

### **Banking**

Banking hours are generally Monday-Friday 0800hrs-1100hrs, and 1400hrs-1600hrs. All banks process traveller's cheques (These can be exchanged in banks and major hotels. Traveller's cheques in Euros or US Dollars are advisable to avoid additional exchange rate charges.) and foreign exchange transactions. Numerous ATMs can be found in and around the capital and in some of the larger towns. However, many of these only take visa; the daily withdrawal limit is 400,000Ar.

### **Currency**

The ariary is the currency of Madagascar. The exchange rate is approximately **1 USD = 3186.04**, this rate is subject to change.

### **Credit cards**

American Express, Diners Club, MasterCard and Visa are accepted at top-end hotels in Tana and the provincial capitals. However, outside of the main cities cash is king.

### **Weather**

The month of May is characterized by gradually falling daily high temperatures, with daily highs decreasing from 25°C to 23°C over the course of the month, exceeding 28°C or dropping below 20°C only one day in ten.

### Electricity

In Madagascar the standard voltage is 127/220 V. The standard frequency is 50 Hz. The power sockets that are used are of type C / D / E / J / K.

### Time Zone

Local time = GMT + 3